

CONSTRUCTION REVIEW SUBMITTAL REQUIREMENTS

Construction plan submittals are required for all projects within the Woodland Park Subdivision. This review will verify that each design meets the design requirements outlined in the design guidelines. In addition the review will verify that comments made during the sketch plan review have been incorporated into the final design.

All Construction Plan Submittals will include the following drawings and information:

1. Form B, completely filled out and signed.
2. Electronic copy of the drawings and documents can be submitted to drc@woodlandparkbzn.com. If preferred, the drawings listed below can be submitted on a minimum sheet size of 11"x17" and maximum sheet size of 24"x36". The Design Review committee the electronic copy.
 - a. **Site Plan** (please include the following information)
 - i. Drawings scale and north arrow
 - ii. Property lines and setbacks with dimensions
 - iii. Building footprints with square footage and dimensioned location on the property including porches, decks, etc.
 - iv. Identification of all elements that encroach into the setbacks (even if allowed by the design guidelines)
 - v. Location, material and dimensioning of all surface paving
 - vi. Utility connections to structure
 - vii. Location of any ground mounted mechanical equipment
 - viii. Location of garbage dumpster locations (commercial projects)
 - ix. Storm water plan with associated calculations (commercial only)
 - x. Site grading
 - xi. Site lighting including detail/cut sheets of any proposed light fixtures
 - xii. Approximate elevation of building first floor and elevation of street at access point
 - b. **Final Landscape Plan** showing planting scheme with plants and planting material identification and standard installation details
 - c. **Floor Plans** (1/8"=1'-0" minimum scale) showing the following:
 - i. Floor plans fully dimensioned
 - ii. Building square footage by floor and overall
 - iii. Rooms labeled and interior dimensions shown
 - iv. All wall, window and door openings shown and dimensioned
 - v. All floor and/or roof overhangs shown and dimensioned
 - d. **Exterior Elevations and Sections** (1/8"=1'-0" minimum scale) showing the following:
 - i. Exterior materials depicted and labeled
 - ii. Color/material board with samples and colors of proposed materials
 - iii. Floor heights and maximum building height
 - iv. Minimum of one building section showing all structural systems (1/4"=1'-0" scale)
 - v. Porches and decks shown with associated stairs, railings and other details
 - vi. Wall sections as necessary to explain construction
 - vii. Roof pitch(es) indicated

FORM B

WOODLAND PARK SUBDIVISION

FEE: Residential and Commercial \$600 payable to Woodland Park Master

CONSTRUCTION DESIGN REVIEW APPLICATION

Lot Number: _____ Block Number: _____ Gross Square Footage: _____

Owner: _____

Address: _____

Telephone: _____ Email: _____

Contractor/Builder: _____

Firm: _____

Address: _____

Telephone: _____

Architect/Designer: _____

Firm: _____

Address: _____

Telephone: _____

Landscape Architect: _____

Firm: _____

Address: _____

Telephone: _____

DRAWINGS

Drawings submitted (please check):

- ☐ Site Plan
- ☐ Floor Plans
- ☐ Roof Plan
- ☐ Elevations & Sections
- ☐ Samples & Cut Sheets
- ☐ Rendered Elevation
- ☐ Landscape Plan
- ☐ Signage Details (Commercial Only)

Submitted by: _____ Date: _____

Signature: _____